



## MINUTES OF PLAN COMMISSION MEETING

**DATE:** Wednesday, December 2, 2020

**TIME:** 6:00

**LOCATION:** Combined Locks Civic Center  
Council Chambers, 405 Wallace Street

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### MINUTES

- A. Call to order:** Meeting called to order by Chairman Al Leicht at 6:00pm
- B. Present:** Plan Commission members present – Leicht, Weyenberg, Vander Zanden, Mulry, Menting, and Maynard. Commission members absent – None. Village staff present – Village Administrator Shampo-Giese and DPW personnel Carney and Weyenberg. Also present – resident Rodney Jansen and Trevor Frank and Molly of SEH.
- 1. Review and consider approval of minutes from previous meeting:** C. Vander Zanden made a motion to approve the minutes as presented and to include detailed notes provided by Trevor Frank. J. Weyenberg seconded the motion, and it passed unanimously.
  - 2. Discuss landscaping and grounds for Van Zeeland Park:** Molly of SEH reviewed some playground images with the commission members and asked for feedback. Overall member opinion was to look for post and platform equipment for the 2-5 year old area and look at more non-traditional equipment for the 5-12 year old area. Wood chips versus poured in place rubber material for playground surfacing was also discussed. It was noted that a combination of two surfaces could be used to help with costs. A request was made to provide options for more modern swing sets. Proper drainage for the playground was stressed.
  - 3. Review and consider approval of building materials for Van Zeeland Park Shelter:** Commission members reviewed sample siding, stone, window trim, fascia, and shingle colors. With a close vote, a dark brown siding was chosen with a complementary stone. A bronze color was chosen for the fascia and trim.
  - 4. Review and consider approval of mechanicals plan for Van Zeeland Park Shelter:** Trevor Frank reviewed HVAC fixtures, electrical fixtures and controls, and plumbing options with the commission members. Locations of exhaust fans, ceiling fans, controls, timers and override controls, and water heaters were discussed. Options for toilet partitions were also reviewed. Drainage and storm water structure locations were also discussed.
  - 5. Schedule next meeting & discuss agenda items for next meeting:** The next meeting was scheduled for Wednesday, January 6, 2021 at 6:00pm.

- 6. Adjourn:** T. Mulry made a motion to adjourn the meeting at 7:40pm. J. Weyenberg seconded the motion, and it passed unanimously.

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